

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 14th day of November 2022.

Present: Kenneth Martin, Supervisor
Jacquelyn McLean, Councilman
James Hotnich, Councilman
Chris Gerling, Highway Superintendent

Jane Sion, Councilman
Mary Stelley, Councilman
Becky Jo Summers, Town Clerk

Also Present: Lori Parsell, David Gamel, Candee Termer, Sam McMullen, Howie Lamb, Alan Butzer and Jeffrey Souder from Assemblyman David DiPietro's office

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 189: **AGENDA APPROVAL**

Motion made by Supervisor Martin seconded by Councilman McLean to approve the agenda with the addition of a presentation by Jeffrey Souder.

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
Nay 0

Resolution # 190: **MINUTES APPROVAL**

Motion made by Councilman Hotnich seconded by Councilman Sion to approve the minutes of the October 3rd and 11th, 2022 meetings.

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
Nay 0

RESOLUTION # 191: **APPROVE BUDGET TRANSFER**

Motion made by Supervisor Martin and seconded by Councilman Hotnich to approve the following Budget Transfers for Budget Year 2022:

Transferred From:	A1320.410 Accounting - Contractual	1,000.00
Transferred To:	A1320.400 Accounting - Auditor	1,000.00

Transferred From:	A1410.400 Town Clerk - Contractual	125.00
Transferred To:	A1410.410 Town Clerk - Auditor	125.00

Transferred From:	A9050.800 Unemployment	365.00
Transferred To:	A9040.800 Workers Comp	365.00

Transferred From:	SR9050.800 Unemployment	300.00
Transferred To:	SR9040.800 Workers Compensation	300.00

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
Nay 0

Public Access

1. Dave Gamel asked about Omni – we have not heard anything from them and Supervisor Martin mention they may be selling all off.
2. Jeff Souder from Assemblyman David DiPietro's office introduced himself and gave the phone number to call if anyone needs help. 716-655-0951.

Reports of Department Heads and Committees

Dog control submitted his monthly report.

Highway Department - equipment is ready to go, a new sign has been ordered for the transfer station, new heater has been installed in the transfer station building, flags will come down tomorrow and highway workers will go on a five-day work week at the end of the month.

Parks department – all set for winter.

Senior's luncheon is tomorrow and the last trip is full.

Town Clerk reported October sales was \$ 4,670.00 with the town's portion \$ 3,882.85

Board Reports

Councilman McLean met with Howie Lamb about the new park bench, is doing Harassment Training, attended the NEST, Prison and recreation meetings, reviewed the vouchers and worked on the website.

Councilman Hotnich attended the building and grounds meeting.

Councilman Stelley attended the recreation meeting.

Supervisor Martin attended the NEST, Prison and building and grounds meetings. Sales tax income is coming in strong

Old Business

1. Resolution needed to approve employment of newly appointed deputy town clerk

RESOLUTION # 192: **APPROVE EMPLOYMENT OF NEWLY APPOINTED DEPUTY TOWN CLERK**

Motion made by Councilman Hotnich, seconded by Councilman Sion that the following resolution is:

ADOPTED	Aye	5	McLean, Sion, Stelley, Hotnich, Martin
	Nay	0	

WHEREAS, a vacancy in the Town's Deputy Town Clerk Position will soon become available, and

WHEREAS, Town Clerk Becky Jo Summers wishes to appoint Lori Parsell to that position.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby affirms the hiring of Lori Parsell to the position of Deputy Town Clerk at a salary of \$16.10 per hour, effective November 15, 2022.

2. Resolution needed to advertise for winter recreation staffing

RESOLUTION # 193: **ADVERTISE FOR WINTER RECREATION STAFFING**

Motion made by Councilman Hotnich, seconded by Councilman Sion that the following resolution is:

ADOPTED	Aye	5	McLean, Sion, Stelley, Hotnich, Martin
	Nay	0	

WHEREAS, the Town of Collins provides Recreational Services to the Youth of the Town, and

WHEREAS, the Recreation Program requires a Recreation Supervisor and Recreation Attendants PT to oversee the participants activities.

NOW, THEREFORE BE IT RESOLVED, the Collins Town Board approve the following ad to be placed in the Springville Pennysaver and the Gowanda Lakeshore Pennysaver and News to run for one printing each the weeks of November 26, 2022 and December 3, 2022 and shall require all applications be delivered to the Collins Town Clerk no later than 4:00 pm, Wednesday, December 7, 2022.

Town of Collins

is still accepting new applications for

WINTER RECREATION STAFFING

All positions are part-time, and require weekend availability:

Recreation Supervisor PT and Recreation Attendants

Preference given to Town of Collins residents.

Must be 16 and up.

Applications are available at the Collins Town Clerk's Office,

Town Website at: www.townofcollins.com

or Youth Recreation Facebook Page

Application deadline is 4pm, December 7, 2022

Email applications to: collinstc@roadrunner.com AND tocyouthrec@gmail.com

Fax Number: 716-532-3968

Stone Valley Welding LLC
11582 Guyer Road, Huntingdon, PA 16652
Nedland Industries, Inc.
Ridgeland, WI 54763

\$ 10,325.00
\$ 13,955.00 F.O.B.

NOW THEREFORE, BE IT RESOLVED, that the Town board authorizes the purchase of a compactor bin from Northeast Industrial Mfg., Inc. at a cost of \$ 9,753.00 including shipping, to be paid from Budget Line SR8160.220 - Equipment, and that the old bin be declared surplus and sold for scrap.

4. Resolution needed to set a date for a public hearing on the 2023 kennel special use permits

RESOLUTION # 197: **SET DATE FOR PUBLIC HEARING ON 2023 KENNEL SPECIAL USE PERMITS**

Motion made by Councilman Sion and seconded by Councilman McLean to set a Public Hearing on 2023 Dog Kennel Special-Use Permits for December 12, 2022 at 7:30 PM.

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
 Nay 0

**NOTICE OF PUBLIC HEARING FOR
TOWN OF COLLINS
2023 KENNEL SPECIAL USE PERMITS**

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing under Section 30.65 Kennels of the Town of Collins Municipal Code on the year 2023 Dog Kennel Special Use Permit applications for the following:

Linda M. Bowdish and Sarah A. Bowdish, 5076 Woodside Road, Springville, NY 14141
Karen Fedick, 13688 Brewer Road, Collins, NY 14034
Sandy Maloney, 14600 Collins Center Zoar Road, Collins, NY 14034
Melody Esposito, 4038 East Becker Road, Collins, NY 14034
Debbie Degenfelder, 2858 Lennox Road, Collins, NY 14034
Paula Struble, 13127 Ottenbecker Road, Lawtons, NY 14091
Jacob & Lori Hirsch, 14014 Spring Street, Collins, NY 14034

A Public Hearing will be held on **Monday, December 12, 2022 at 7:30 p.m.** at the Town Hall, 14093 Mill Street, Collins, New York. The Town Board may, under Section 30.65 Kennel of the Town of Collins Municipal Code, impose conditions and restrictions upon said Dog Kennel Special Use Permit.

Dated: November 14, 2022
Becky Jo Summers
Town Clerk

5. Resolution needed to appoint member to the Town Board of Assessment Review

RESOLUTION # 198: **APPOINT MEMBER TO THE TOWN BOARD OF ASSESSMENT REVIEW**

Motion made by Councilman Sion, seconded by Councilman Hotnich that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
 Nay 0

WHEREAS, Christopher Jeanniton's term on the Collins Board of Assessment Review expired on September 30, 2022.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby reappoints Christopher Jeanniton to the Collins Board of Assessment Review for a 5-year term to expire September 30, 2027.

6. Resolution needed to advertise for "Clerk to the Town Justice" position

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RESOLUTION # 199: **ADVERTISE FOR "CLERK TO THE TOWN JUSTICE" POSITION**

Motion made by Supervisor Martin, seconded by Councilman Hotnich that the following resolution

is:

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
 Nay 0

WHEREAS, Town Justice Colleen Kinnaird has asked the Town Board to advertise for the position of Clerk to the Town Justice.

NOW, THEREFORE BE IT RESOLVED, the Collins Town Board approve the following ad to be placed in the Springville Pennysaver and the Gowanda/Lakeshore Pennysaver and News to run for one printing each the weeks of November 26, 2022 and December 3, 2022 and shall require all applications be delivered to the Collins Town Clerk no later than 4:00 pm, Wednesday, December 7, 2022.

Town of Collins Justice Court

is accepting applications for
COURT CLERK

Position is part-time with flexible hours.

Must be able to work evenings during Court.

Requirements: High School Graduate or GED.

Should be familiar with basic office skills, and be able to
handle money and receipts during Court.

Preference for Town of Collins resident.

Applications are available at the Collins Town Clerk's Office

Town Website at: www.townofcollins.com
or Town of Collins facebook page.

Applications deadline is 4:00 PM December 7, 2022
at the Town Clerk's Office

7. Resolution needed to approve conversion of NYSEG streetlights to LEDs within the Town of Collins

RESOLUTION# 200: **APPROVE CONVERSION OF NYSEG STREET LIGHTS TO LEDs WITHIN THE TOWN OF COLLINS**

Motion made by Councilman Sion, seconded by Councilman McLean that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
 Nay 0

WHEREAS, the Collins Town Board wishes to replace the NYSEG five Mercury Vapor and two High Pressure Sodium streetlights in the Town of Collins with LEDs, and

WHEREAS, for the conversion to LEDs, the Town would have to pay \$95.40 to pay out the unexpired useful life of the seven streetlights.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves the conversion of the seven NYSEG streetlights within the Town of Collins over to LEDs and that the Town Supervisor is hereby authorized to sign the agreement with NYSEG.

8. Resolution needed to send letter of intent

RESOLUTION# 201: **APPROVE LETTER OF INTENT FOR**

Motion made by Supervisor Martin, seconded by Councilman Hotnich that the Collins Town Board hereby approves the submission of a letter of intent to apply for a Restore New York Communities Initiative Grant on behalf of Mr. Alan Butzer for the property at 2297 Main Street, Collins, NY.

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin
 Nay 0

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TOWN OF COLLINS

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Presentation by Alan Butzer: request for Town support of "Restore New York Communities Initiative" grant application. They are not sure if they will rehab or tear down the building and rebuild. The Town will send in the letter of intent and the application would have to be submitted by January

27, 2023. The Butzer's will pay the cost of the ads and they have started doing some repairs upstairs, they have found water in the basement, contacted Wierzba to do the foundation. A meat market owner from Springville went through the basement and pointed out where it needs repairs.

Approval / Adoption of Abstract

Resolution # 202: **ABSTRACT APPROVAL**

Motion by Councilman Hotnich seconded by Councilman Sion that the bills be paid on abstract # 11 for 2022 dated November 14, 2022 for listed vouchers # 587 - 657 for \$ 107,537.87:

General – Townwide	37,802.07	Special Refuse Fund	4,360.44
General Part Town	1,051.28	Water District # 1	19,204.07
Highway	22,012.98	Water District # 3	7,325.80
Highway Cold Storage	5,041.30	Water District # 4	<u>444.42</u>
Park Improvements	9,516.40	Total	\$ 107,537.87
Special Lighting	779.11		
ADOPTED	Aye 5	McLean, Sion, Hotnich, Stelley, Martin	
	Nay 0		

With no further business, on a motion of Councilman Hotnich seconded by Councilman McLean the meeting was adjourned at 8:13 PM.

Becky Jo Summers, Town Clerk